

सेन्ट्रल बैंक ऑफ इंडिया क्षेत्रीय कार्यालय नागपूर और इसके आस-पास के क्षेत्रों के लिए वास्तु परामर्शदाता के पैनल में शामिल होने हेतु आवेदन आमंत्रित करने की सूचना/ Notice Inviting Applications for Empanelment of Architectural Consultants for CENTRAL BANK OF INDIA, REGIONAL OFFICE, Nagpur and its Agglomeration areas.

|                                                                |                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| विज्ञापन की दिनांक/ Date of Advertisement                      | 16.09.2026                                                                                                                                                                                                                                                             |
| आवेदन जमा करने की अंतिम दिनांक / Last Date of Submission       | 08.10.2026                                                                                                                                                                                                                                                             |
| आवेदन शुल्क /Application Fees (गैर वापसी योग्य/Non Refundable) | Rs.2000.00 (Rupees Two Thousand Only) (सेन्ट्रल बैंक ऑफ इंडिया के पक्ष में क्षेत्रीय कार्यालय नागपूर में देय मांग ड्राफ्ट आवेदन के साथ प्रदान किया जाना चाहिए / DD In Favor of Central Bank of India, Payable at Nagpur Regional Office be submitted with application. |
| प्रस्तुत किए जाने वाले दस्तावेज/ Documents to be provided      | जैसा कि आवेदन आमंत्रण सूचना में है / As Notice Inviting Application                                                                                                                                                                                                    |
| Email for Correspondence                                       | Gadnagpro@centralbank.bank.in                                                                                                                                                                                                                                          |
| संपर्क व्यक्ति का नाम /Contact person name                     | Mr.Rahul Thakare Mo,No.-7276728737                                                                                                                                                                                                                                     |
| आवेदन जमा करने का स्थान/ Place of submission Applications      | सेन्ट्रल बैंक ऑफ इंडिया क्षेत्रीय कार्यालय नागपूर,ओरीएन्टल बिल्डिंग, एलआयसी चौक, कामठी रोड, नागपुर- 440 001.<br>CENTRAL BANK OF INDIA, REGIONAL OFFICE, NAGPUR Oriental Building, LIC Square, Kamptee Road, Nagpur - 440 001.                                          |

**प्रस्तुतकर्ता /SUBMITTED BY:**

वास्तु परामर्शदाता का नाम/NAME OF ARCHITECTURAL CONSULTANT:

पता/ADDRESS :

जीएसटी विवरण/GST DETAILS :

Business Support Department,

Visit us at [http:// www.centralbankofindia.co.in](http://www.centralbankofindia.co.in)



Sr. No..... (For office use only)

APPLICATION FOR EMPANELMENT OF ARCHITECTURAL CONSULTANTS

Name of the Applicant with Address: M/s.

Last date of submission: 08.10.2026

**Central Bank of India**  
Business Support Department



## Empanelment of Architectural consultants

- 1.0 Central Bank of India is coming up with civil, furnishing and repair / rehabilitation of its premises under Nagpur Regional Office.
- 2.0 Applications are invited for empanelment of experienced, reputed and competent architectural consultants in the following categories :-

### **Architectural consultancy for interior, furnishing and construction works**

- a) Contract value up to Rs. 1.0 lakh fees  
b) Contract value above Rs. 1.0 lakh and up to Rs. 5.0 lakh fees  
c) Contract value above Rs. 5.0 lakh and up to Rs. 50.0 lakh fees
- 3.0 The applicant is requested to tick the category he is applying for. The applicants who wish to apply for more than one category shall submit separate application forms.
- 4.0 Architectural consultants shall apply for empanelment in prescribed format, which can be downloaded from the web site.
- 5.0 The eligibility criteria shall be as under :-
- The firm should have minimum 5 years' experience in the respective field applied for.
  - The Architectural consultants should have during immediate last five years ending on 31.03.2026 completed (i) at least one project where the fee received is minimum 80% of the upper limit in the category applied for OR (ii) at least two project where the fee received is minimum 50% of the upper limit in the category applied for OR (iii) at least three projects where the fee received is minimum 40% of the upper limit in the category applied for.
  - The architectural consultant should be member of Council of Architecture. If the firm is a partnership firm or limited company then at least one partner / director shall be member of Council of Architecture.
  - The average annual financial turnover of the firm for the last 3 (Three) years ending 31<sup>st</sup> March of the previous financial year should be at least 2 times the upper limit in the category applied.
  - The architectural consultants should have PAN & GST numbers.
  - The firm must have executed work for foreign / private / public sector banks or public / private sector organization and have to show case the work done for such organisation.



- 6.0 The applicant should enclose demand draft (nonrefundable) of Rs. 2,000/- in favour of Central Bank of India, payable at \_Regional Office Nagpur\_ be submitted with the application
- 7.0 Architectural consultants shall also authorize the Bank to approach his Employers, Clients, Corporations, Organization, etc. to verify Architectural consultant's general reputation / competence.
- 8.0 The Bank reserves the rights to accept or reject any application.
- 9.0 Completed empanelment document shall be submitted up to **08/10/2026** during office hours to the office of: -

Address:-

सेन्ट्रल बैंक ऑफ इंडिया क्षेत्रीय कार्यालय नागपुर, ओरीएन्टल बिल्डिंग, एलआयसी चौक, कामठी रोड, नागपुर- 440 001.

CENTRAL BANK OF INDIA, REGIONAL OFFICE, NAGPUR Oriental Building, LIC Square, Kamptee Road, Nagpur - 440 001.



**GUIDELINES FOR SUBMISSION OF APPLICATION FORM FOR  
EMPANELMENT OF ARCHITECTURAL CONSULTANTS FOR  
FURNISHING, REPAIR / REHABILITATION & CONSTRUCTION WORKS UNDER  
NAGPUR REGIONAL OFFICE.**

1. Application form for empanelment shall be submitted in sealed envelope super scribing 'Application for Empanelment of Architectural Consultants for Interior Furnishing, Repair / Rehabilitation, Electrical and Air Conditioning Works at Branches Under Nagpur Regional Office'.
2. The application shall be submitted strictly in the format as mentioned along with the supporting documents.
3. The application shall be signed by the person/s on behalf of the organization having necessary Authority / Power of Attorney to do so. Each page of the application shall be signed and copy of Power of Attorney / Memorandum of association (Wherever applicable) shall be furnished along with application.
4. If the space in Proforma is insufficient for furnishing full details, such information may be supplemented on separate sheet stating therein the part of Proforma and serial number. Separate sheets may be used for each part of application. While filling up the application with regard to list of important projects completed or on hand the applicant shall only include major works handled by the firm.
5. The applicant should ensure that the application is delivered at the given address within prescribed date and time as mentioned in the advertisement.
6. Application containing false and / or incomplete information is liable for rejection.
7. The Bank reserves right to accept or reject any or all the application.
8. Last date and time to accept the application is **08.10.2026**.



To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ref: **Application for empanelment as architectural consultant.**

Dear Sir,

I / we have read and understood the instructions and the Terms & Conditions mentioned in the application form. I / we do hereby declare that the information furnished in the application and the supplementary sheets are correct to the best of my knowledge and belief.

I / we authorise Bank to approach our employers, clients, corporation, organisation etc. to verify the facts submitted by us.

Signature of applicant with seal

Name:

Designation:

Address:

Place

Date:



### Information to be furnished by the applicants

|    |                                                                                                                                                                                                                                                                                                                                                                                             |                |                   |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|
| 1  | Name of the organisation                                                                                                                                                                                                                                                                                                                                                                    |                |                   |
| 2  | Address                                                                                                                                                                                                                                                                                                                                                                                     | Postal address |                   |
|    |                                                                                                                                                                                                                                                                                                                                                                                             | Telephone nos  |                   |
|    |                                                                                                                                                                                                                                                                                                                                                                                             | E-mail address |                   |
| 3  | Year of establishment                                                                                                                                                                                                                                                                                                                                                                       |                |                   |
| 4  | Status of the firm (Enclose copy)                                                                                                                                                                                                                                                                                                                                                           |                |                   |
| 5  | Name of Directors/ Partners / Proprietor                                                                                                                                                                                                                                                                                                                                                    |                | i)<br>ii)<br>iii) |
| 6  | Whether registered as a member of the Council of Architecture. Mention number and date. (Enclose copy)                                                                                                                                                                                                                                                                                      |                |                   |
| 7  | Name and address of Bankers                                                                                                                                                                                                                                                                                                                                                                 |                | i)<br>ii)         |
| 8  | Name of completed projects. Please inform (i) one project of minimum value 80% of the upper limit in the category applied for OR (ii) two project each of minimum value 50% of the upper limit in the category applied for OR (iii) three project each of minimum value 40% of the upper limit in the category applied for executed in last 5 years (Details to be furnished in proforma 1) |                | i)<br>ii)<br>iii) |
| 9  | List of the key persons permanently employed (Details to be furnished in proforma 2)                                                                                                                                                                                                                                                                                                        |                |                   |
| 10 | Important major projects on which the firm is engaged at present and their estimated cost, stage of work viz. planning and construction, the full address of clients shall be indicated against each project. (Details to be furnished in proforma 3)                                                                                                                                       |                | i)<br>ii)<br>iii) |
| 11 | Whether an assessee of income tax, if so, mention permanent account number furnish copies of Income Tax Clearance Certificate.                                                                                                                                                                                                                                                              |                |                   |



|    |                                                                                                                                                                 |                          |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 12 | Furnish copies of audited Balance Sheet and Profit & loss account (audited) for the last three years.                                                           |                          |
| 13 | If you are registered in panel of other organisation / Statutory bodies such CPWD, PWD, MES, Banks, etc, furnish their name, Category and date of registration. | i)<br>ii)<br>iii)<br>iv) |



**List of Documents to be enclosed with application form.**

1. Status of the Firm / Registration certificate / Memorandum of association
2. I. Tax. Clearance certificate.
3. Profarma-I
4. Profarma-II
5. Proforma-III
6. Photograph of major work executed.
7. Letters of owners / organisations informed in Proforma I having completed the projects satisfactorily.
8. Three years balance sheet.
9. Copy of power of attorney (wherever applicable)
10. Demand draft for Rs. 2,000/- in favour of Central Bank Of India, payable at Regional Office Nagpur.



PROFORMA -I  
PARTICULARS IN RESPECT OF WORK EXECUTED

| Sr. No. | Name of the work/<br>project executed<br>with address | Short description of<br>work executed | Name and<br>address of owner | Area and value<br>of building /<br>work executed | Stipulated time and<br>date of completion | Actual time and<br>date of completion | Fee received for<br>the work / project |
|---------|-------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------------|-------------------------------------------|---------------------------------------|----------------------------------------|
| 1       |                                                       |                                       |                              |                                                  |                                           |                                       |                                        |
| 2       |                                                       |                                       |                              |                                                  |                                           |                                       |                                        |
| 3       |                                                       |                                       |                              |                                                  |                                           |                                       |                                        |



Signature of the Applicant with seal

PROFORMA- 2  
LIST OF KEY PERSONAL PERMANENTLY EMPLOYED

| Sr. No. | Name | Designation | Qualification | Experience | Years with the Firm | Any other information |
|---------|------|-------------|---------------|------------|---------------------|-----------------------|
|         |      |             |               |            |                     |                       |
|         |      |             |               |            |                     |                       |
|         |      |             |               |            |                     |                       |
|         |      |             |               |            |                     |                       |
|         |      |             |               |            |                     |                       |
|         |      |             |               |            |                     |                       |

Signature of the Applicant with seal



**PROFORMA -3**  
**PARTICULARS IN RESPECT OF WORK IN HAND**

| Sr. No | Name of the work/<br>project executed with<br>address | Short description<br>of work executed | Name and address of owner | Value of work<br>executed | Stipulated time<br>of completion | Status Of Work | Any other relevant<br>information |
|--------|-------------------------------------------------------|---------------------------------------|---------------------------|---------------------------|----------------------------------|----------------|-----------------------------------|
| 1      |                                                       |                                       |                           |                           |                                  |                |                                   |
| 2      |                                                       |                                       |                           |                           |                                  |                |                                   |
| 3      |                                                       |                                       |                           |                           |                                  |                |                                   |
| 4      |                                                       |                                       |                           |                           |                                  |                |                                   |
| 5      |                                                       |                                       |                           |                           |                                  |                |                                   |
| 6      |                                                       |                                       |                           |                           |                                  |                |                                   |
| 7      |                                                       |                                       |                           |                           |                                  |                |                                   |

Signature of the Applicant with seal

